



SHIPPING INSTRUCTIONS AND CONDITIONS

For Athens 2009 Defence exhibition May 21-24, 2009

Athens International Airport “Metropolitan Exhibition Center”

ARRIVAL DEADLINES	S/F shipments outside EC, FCL	10 working days prior to exhibition
	S/F NON EC shipments, FCL	10 working days prior to exhibition
	S/F Intercontinental Spmts FCL	10 working days prior to exhibition
	S/F LCL ex EC	6 working days prior to exhibition
	S/F LCL Intercont. & NON EC	10 working days prior to exhibition
	Road shipments EC	2 days prior to exhibition
	Road Shipments ATA Carnet	4 days prior to exhibition*(must talk to A/P Customs Deputy manager to clear at A/P
	Road shipments ex EC	2 days prior to exhibition
DOCUMENTATION	S/F shipments outside EC, FCL	Invoice, Packing List, certificate of Origin. Shipments with Carnet ATA needs the Carnet. All other shipments will have Duties to be paid
	S/F NON EC shipments, FCL	Invoice, Packing List, certificate of Origin. Shipments with Carnet ATA needs the Carnet. All other shipments will have Duties to be paid
	S/F Intercontinental Spmts FCL	Invoice, Packing List, certificate of Origin. Shipments with Carnet ATA needs the Carnet. All other shipments will have Duties to be paid
	S/F LCL ex EC	Invoice & packing List
	S/F LCL Intercont. & NON EC	Invoice, Packing List, certificate of Origin. Shipments with Carnet ATA needs the Carnet. All other shipments will have Duties to be paid
	Road shipments EC	Invoice and packing List
	Road Shipments ATA Carnet	Invoice, Packing List, certificate of Origin. Shipments with Carnet ATA needs the Carnet. All other shipments will have Duties to be paid
	Road shipments ex NON EC	Invoice, Packing List, certificate of Origin. Shipments with Carnet ATA needs the Carnet. All other shipments will have Duties to be paid
INVOICES & PACKING	Details & Contents on Invoices	Invoices must declare detailed contents

LISTS		and prices per category of items. Non valued Invoices will not be accepted
	Details & Contents on Packing lists	Packing Lists should have detailed description per box or parcel
CARNETS ATA (TEMP.IMP.)	Details for carnets procedures	Carnets should be properly issued by the appropriate Authorities and will be used both for import as well as export
CERTIFICATE OF ORIGIN	Needed for shipments ex	All Intercontinental and Non EC shipments must also have a Certificate of Origin
CUSTOMS FORMALITIES	Customs Clearing Intl & NON EC	
	Customs formalities Cont. EC	
	Customs formalities Intl Air spmts	
	Customs Formalities for Road Spmts	
DUTIES,VAT & TAXES	Applicable to	All cargo that will not be re-exported according to their category and UN Tax number
DANGEROUS GOODS	Supporting & Additional Documents	All Dangerous goods must be accompanied by their appropriate Certificates duly filled in and signed by the Authorised persons and Authorities
PACKING & MARKING		All boxes must be clearly marked and numbered with : address, owner, coli number, dimensions, weight, and Booth where to be delivered
COURIER SHIPMENTS	Packing & marking on coli	All courier shipments must also bear the same marks as above
HANDCARRIED SHIPMENTS	Documents & Procedures	All hand carried shipments that will be held at Customs must as well be covered by all necessary documents as described above
ROAD SHIPMENTS EX EC	Road shipments from EC directly to venue	Road shipments directly to the venue must be pre alerted in due time in order to be serviced accordingly by our labour crews
	Road shipments from EC through W/H	Shipments that will arrive prior to the exhibition set up dates will be unloaded in our warehouse and will be delivered

		at a later date arranged with our office
INSURANCE COVERAGE	Insurance to cover all shipments	All shipments must be covered by insurance and be verified to this office
RE EXPORT OF SHIPMENTS	Instructions for re export procedures and timing	Clear instructions for re export must be given prior of the end of the exhibition to allow us collect and operate with priorities
STORAGE OF GOODS	Instructions for shipments to be stored temporarily	Clear instructions for shipments to be stored for future use or dispatch must also be declared in advance with specific instructions
	Instructions for shipments to be stored until Defendory 2008	Same as above including delivery instructions to this future exhibition
TERMS OF PAYMENTS	All services are fully prepaid	All services are fully paid in advance to the accounts mentioned at the end of this documents. There will be no shipments serviced unless they are fully prepaid
REMARKS		
		Remittances to our account: Aplift hellas s.a. Eurobank Kallithea Acc no Athens Greece